

Chief, Finance Division

1 June 1954

Comptroller

Repayment of Debts Due the Agency

REF : Memorandum from Special Assistant to the DD/A
to the Deputy Comptroller 20 May 1954.

1. A copy of the referenced memorandum is forwarded herewith together with memorandum from the Acting Chief, Division of Near East and Africa, to the DD/A 12 May 1954.
2. You are requested to take action as described in paragraph 3; and with respect to paragraphs 2a, b, and c, you are advised as follows:

The Chief, Finance Division, and the Deputy Chief, Finance Division, are hereby designated as having the authority to authorize the liquidation of debts over an extended period of time where they are satisfied that circumstances completely justify such action.

As provided in paragraph 2b, the debtors must be advised in each case that approval of deferred payments in no way will be construed to condone any misuse of funds or relieve the debtor of appropriate disciplinary action.

Also, as provided in paragraph 2c, any case of diverting official funds for personal use must be reported through this office to the Deputy Director (Administration) and the Inspector General, notwithstanding that action is initiated to collect the sum from the individual involved.

In those instances where either the Chief of Finance Division or the Deputy Chief of Finance Division are in doubt as to whether a specific debt should be authorized for liquidation over an extended period of time, the case should be submitted to the Deputy Comptroller or Comptroller for action.

E. R. SAUNDERS

Attachments

cc - DD/A

SECRET

25X1A